

Climate Smart Communities Certification Report

 BRONZE CERTIFIED

This is the Climate Smart Communities Certification Report of Cazenovia, Town (Madison). Cazenovia, Town (Madison) is a bronze certified Climate Smart Community.

Cazenovia, Town (Madison) was certified on March 12, 2020 with 136 points earned from 15 completed actions. Listed below is information regarding Cazenovia, Town (Madison)'s Climate Smart Communities efforts and materials associated with its certified actions.

The certification for Cazenovia, Town (Madison) will expire on September 30, 2025.

Contact Information

The designated Climate Smart Communities contact for Cazenovia, Town (Madison) is:

Name:	KELLI JOHNSON
Title/Position:	BOARD MEMBER / TOWN OF CAZENOVIA BOARD
Address:	7 ALBANY STREET CAZENOVIA, NY 13035

Actions Implemented

Each approved action and supporting documentation for which Cazenovia, Town (Madison) was approved for in 2020 appears below. Note: Standards for the actions below may have changed and the documentation listed may no longer satisfy requirements for that action. Additionally, points associated with actions prior to 2013 certifications may not be accurate.

1. Build a climate-smart community.

1.1 Pass a Resolution Adopting the CSC Pledge


4 Points

Program Summary: No description was provided.

PDF: [CSC PLEDGE](#)

PE1 Action: CSC Task Force

20 Points

 Bronze Mandatory

Program Summary: Kristi Andersen Town of Cazenovia Board Member Tina McMurtrie Admin. Asst to Bill Zupan Town of Cazenovia Supervisor and CSC Application liaison for Task Group Dean L. Slocum Highway Superintendent Town of Cazenovia Bonnie Slocum, Executive Director Madison County Rural Health, and Town of Cazenovia citizen at large Attached are Meeting Minutes official Town of Cazenovia Task Force Committee meetings held on June 10, 2019 and December 12, 2019. Also, attached is an excerpt from the Town Board minutes of April 8, 2019, authorizing the creation of a Sustainability Committee to manage CSC action item projects and tasks, manage the ongoing NYSEDA Clean Energy Communities projects, and track progress on sustainability initiatives. Also attached is the CSC Pledge, Mission Statement, & Resolution

PDF: [TOWN BOARD MEETING MINUTES- APRIL 8, 2019.PDF](#)

WORD: [2019 TASK FORCE MISSION STATEMENT.DOCX](#)

PDF: [CSC PLEDGE.PDF](#)


PDF: [RESOLUTION #174-2019 APPOINTMENT OF A CLIMATE SMART COMMUNITIES TASK FORCE.PDF](#)

WORD: [MINUTES JUNE 10 2019.DOCX](#)

WORD: [MINUTES DECEMBER 11 2019.DOCX](#)

PE1 Action: CSC Coordinator

10 Points

 Bronze Mandatory

Program Summary: Tina McMurtrie has been selected as the CSC Coordinator, she will facilitate all necessary actions needed to accomplish the goals of the CSC Task Force: including but not limited to, leading and calling all meetings, provide agendas, & minutes. Tina will assign actions and follow up with her own assigned actions, and update the Climate smart website sites actions-certification portal. Tina will expedite and follow up on all actions assigned to each member. Tina will also be the liaison between Dazzle & Amanda from Climate Smart for the committee.

PDF: [RESOLUTION #175-2019 APPOINTMENT OF A CLIMATE SMART COMMUNITIES COORDINATOR.PDF](#)

PE1 Action: National/Regional Climate Program

3 Points


Program Summary: Clean Energy Communities Designation Announcement The Town of Cazenovia participated in four high-impact action items from the NYSEDA Clean Energy Communities program. Attached is an email documenting the Town receiving a grant award for their designation as a CEC in August 2017. The Town is continuing to participate in CEC by executing a contract with NYSEG to replace all streetlight bulbs with LED's and exploring a 100% renewable Solar Energy farm.

PDF: [CLEAN ENERGY COMMUNITY DESIGNATION.PDF](#)

2. Inventory emissions, set goals, and plan for climate action.

PE2 Action: Government Operations GHG Inventory


16 Points

 Bronze Priority  Silver Priority

Program Summary: The 2014 Government Operations Greenhouse Gas (GHG) Inventory report for the Town of Cazenovia (for baseline year 2010) is available online at the town website under Energy & Sustainability tab: <https://towncazenovia.digitaltowpath.org:10079/content/Generic/View/102> The report includes a GHG inventory for town operations and for the larger community.

PE2 Action: Community GHG Inventory

16 Points

 Bronze Priority  Silver Priority

Program Summary: The 2014 community greenhouse gas (GHG) Inventory report for the Town of Cazenovia (for baseline year 2010) is available online at the town website under Energy & Sustainability tab: <https://towncazenovia.digitaltowpath.org:10079/content/Generic/View/102> The report includes a GHG inventory for town operations and for the larger community. Copies are also available at the town offices.

PDF: [TOC GREENHOUSE GAS INVENTORY BASELINE 2014.PDF](#)

PE2 Action: Government Operations Climate Action Plan

16 Points



 Bronze Priority  Silver Priority

Program Summary: Page 5 paragraph 3 of the 2015 Cazenovia Climate Action Plan states: "The committee agreed on a goal to reduce overall greenhouse gas emissions by 20% by the year 2025 from the GHG inventory baseline years for the Town (2010) and village (2011) " This goal applies to emissions from town government operations (not just from the community as a whole). The CAP is posted on the Town of Cazenovia website under the tab of Energy & Sustainability: <https://towncazenovia.digitaltowpath.org:10079/content/Generic/View/102> Also, copies of the CAP are available to the public at the Town offices, 7 Albany Street Cazenovia NY. The following is an article that appeared in the Cazenovia Republican, one of many talking about the CAP <https://www.eaglenewsonline.com/news/new/government/2019/05/06/cazenovia-working-to-become-climate-smart/> The Village and Town of Cazenovia are proud to partner with the Central New York Regional Planning and Development Board to create this Climate Action Plan. Our municipalities have a long history of appreciating our natural environment which is at the very core of our sense of place as a community. Our adoption of the Climate Smart Communities Pledge and participation in this planning process are great examples of "thinking globally and acting locally" to protect our environment.

PDF: [CAZENOVIA CAP \(1\).PDF](#)

PE2 Action: Community Climate Action Plan

16 Points

 Bronze Priority  Silver Priority

Program Summary: The 2015 Climate Action Plan is posted on the Town of Cazenovia website under the tab of Energy & Sustainability: <https://towncazenovia.digitaltowpath.org:10079/content/Generic/View/102>

PDF: [CAZENOVIA CAP \(1\).PDF](#)

PDF: [CAZENOVIA CAP EXECUTIVE SUMMARY.PDF](#)

3. Decrease energy use.

PE3 Action: Interior Lighting Upgrades

5 Points

Program Summary: 2 years ago all lights fixtures in all Town of Cazenovia buildings were inventoried: 24 total lights inventoried, 24 needed new LED bulbs. We purchased new bulbs and replaced all outdated bulbs. Invoices attached. We have a complete set of LED's for backup.

PDF: [LED INVOICE.PDF](#)

PDF: [LED INVOICE-VOUCHER 2017.PDF](#)

PE3 Action: Benchmarking - Municipal Buildings

4 Points

Program Summary: Starting in 2015 (see attached Resolution) and continues today: Energy Use Data is collected and recorded. These reports are posted on our website: <https://towncazenovia.digitaltowpath.org> under the Energy & Sustainability Tab. We benchmark all Town of Cazenovia Municipal Buildings over 1000 Sq. Ft.: Town Hall Highway Garage Police Sub-station Water Pollution Control Facility

WORD: [CAZENOVIA TOWN 2017 BENCHMARKING FOR WEBSITE.DOCX](#)

WORD: [NYSERDA NOTIFICATION CLEAN ENERGY COMMUNITIES CAZENOVIA, TOWN OF BENCHMARKING.DOCX](#)

WORD: [2016 - RESOLUTION # 168 - TOWN OF CAZENOVIA BENCHMARKING RESOLUTION.DOCX](#)

WORD: [CAZENOVIA TOWN 2018 BENCHMARKING FOR WEBSITE.DOCX](#)

WORD: [CAZENOVIA TOWN 2016 BENCHMARKING FOR WEBSITE.DOCX](#)

PE3 Action: Fleet Inventory

4 Points

Program Summary: Please find attached a complete Fleet Inventory for the Town of Cazenovia, generated in November 2019. The headings on the spreadsheet cover the bulleted categories as they appear on the Climate Smart Communities PE3 Action, section B. MPG ratings are not typically stated by the manufacturers for vehicles exceeding ½ ton rating; therefore, this data is included only where available. The Town closely tracks miles/usage and fuel consumption monthly and annually, which aid in the calculation of MPG/fuel ratings. Purchasing and vehicle replacement for the Town of Cazenovia fleet is evaluated annually during the budget process, or as needed as a result of normal wear-and-tear and maintenance needs, or as a result of emergent circumstances such as machine failure. General replacement schedule includes plows (6 year basis), pick-up (2 year basis), and construction equipment (5 year basis). The vehicle fleet record is maintained by the Town Highway, and tracked daily via our fleet management software, CarCare. The Fleet Inventory is updated annually per the Town of Cazenovia Fleet Replacement Policy.

EXCEL: [FLEET INVENTORY \(AUTOSAVED\).XLSX](#)

PE3 Action: LED Street Lights

10 Points

Program Summary: RESUBMITTING FOR FULL 10 Points: LED Street lights installed in the Town of Cazenovia and in the Hamlet of New Woodstock. All street lights, totalling 37 have been converted to LED lights.

EXCEL: [LED-STREET-LIGHT-CALCULATOR_CAZENOVIA T.XLSX](#)

PDF: [NATIONAL GRID LED TARIFF.PDF](#)

PDF: [TOWN BOARD MEETING MINUTES- APRIL 8, 2019.PDF](#)

WORD: [CAZENOVIA TOWN 20180629 LED OUTDOOR ST LIGHTING CONV. PROGRAM INQUIRY.DOCX](#)

PDF: [CAZENOVIA TOWN INVENTORY 20161003.PDF](#)

PDF: [RESOLUTION #167 - CONVERSION OF STREET LIGHTS TO LED TECH..PDF](#)

PE3 Action: Energy Code Enforcement Training

5 Points

Program Summary: Mr. Roger Cook, Town of Cazenovia Code Officer attended several Energy Code Enforcement trainings: 2017, 2018, and completed on-line training in 2019 as part of the Town's designation process as a Clean Energy Community. Also, Commercial Energy Code Enforcement Educational Program. Certificates are attached.

PDF: [ENERGY CODE ENFORCEMENT TRAINING ROGER COOK](#)

PDF: [ENERGY CODE ENFORCEMENT TRAINING \(2\) ROGER COOK](#)

WORD: [NYSERDA NOTIFICATION CLEAN ENERGY COMMUNITIES CAZENOVIA, TOWN OF ENERGY CODE ENFORCEMENT TRAINING.DOCX](#)

PDF: [ENERGY CODE TRAINING 2016 RESIDENTIAL 11-11-19.PDF](#)

5. Use climate-smart materials management.

PE5 Action: Construction & Demolition Waste Policy

2 Points

Program Summary: The Town of Cazenovia has a link on the front page of our website (townofcazenovia.org) with applications, permits, demo, & construction requirements.

PDF: [PE5 BUILDING PERMITS.PDF](#)

PDF: [PE5 INTENT.PDF](#)

PDF: [PE 5 & CODE ENFORCEMENT OFFICER AND INSPECTORS.PDF](#)

PDF: [PE5 PENALTIES FOR OFFENSES.PDF](#)

PDF: [PE5 RESTRICTIONS ON WASTE DISPOSAL.PDF](#)

PDF: [BUILDING PERMIT APPLICATION.PDF](#)

8. Support a green innovation economy.

PE8 Action: Rooftop Solarize Campaign

5 Points

Program Summary: Town of Cazenovia has submitted for credit for this action through NYSERDA's Clean Energy Communities program. Please see attached.

PDF: [SOLARIZE CNY CAMPAIGN RESOLUTION.PDF](#)

WORD: [NYSERDA NOTIFICATION CLEAN ENERGY COMMUNITIES CAZENOVIA, TOWN OF SOLARIZE.DOCX](#)