

# Climate Smart Communities Certification Report

 BRONZE CERTIFIED

This is the Climate Smart Communities Certification Report of Pittsford, Town (Monroe). Pittsford, Town (Monroe) is a bronze certified Climate Smart Community.

Pittsford, Town (Monroe) was certified on September 19, 2022 with 124 points earned from 20 completed actions. Listed below is information regarding Pittsford, Town (Monroe)'s Climate Smart Communities efforts and materials associated with its certified actions.

The certification for Pittsford, Town (Monroe) will expire on September 30, 2027.

## Contact Information

The designated Climate Smart Communities contact for Pittsford, Town (Monroe) is:

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## Actions Implemented


Each approved action and supporting documentation for which Pittsford, Town (Monroe) was approved for in 2022 appears below. Note: Standards for the actions below may have changed and the documentation listed may no longer satisfy requirements for that action. Additionally, points associated with actions prior to 2013 certifications may not be accurate.

### 1. Build a climate-smart community.

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## PE1 Action: CSC Task Force

20 Points

 Bronze Mandatory

**Program Summary:** The attached resolution, meeting minutes, and member list outlines the Task Force and Coordinator for Climate Smart Communities, as approved by the Pittsford Town Board. The Task Force includes a group of volunteer community members who also serve on the Pittsford Environmental Board. Members of the Environmental Board showed interest in serving as the Town's Task Force when asked by Supervisor Bill Smith. The Environmental Board serves as an advisory board to help mitigate climate and environmental concerns within the Town, and will now further their duties as the CSC Task Force for the Town. The attached member list includes their role on the Town's Environmental Board as well as their role on the CSC Task Force. The attached resolution appoints the members of the Environmental Board to serve as the Task Force. The attached meeting minutes are from Environmental Board meetings within 2022.

PDF: [CSC TASK FORCE AND COORDINATOR RESOLUTION.PDF](#)

PDF: [A 020722.PDF](#)


PDF: [CSC TASK FORCE AND COORDINATOR MEMBERS.PDF](#)

PDF: [A 040422.PDF](#)

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## PE1 Action: CSC Coordinator

10 Points

 Bronze Mandatory

**Program Summary:** We have attached the resolution from the Pittsford Town Board appointing Town Board Member Stephanie Townsend as CSC Coordinator, as well as a memorandum explaining her duties in this role.

PDF: [CSC TASK FORCE AND COORDINATOR RESOLUTION.PDF](#)

PDF: [CSC COORDINATOR DUTIES MEMO.PDF](#)

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## PE1 Action: National/Regional Climate Program

3 Points

**Program Summary:** The attached letter from NYSEERDA states that the Town of Pittsford has been named a Clean Energy Community by the State of New York.

PDF: [CEC APPROVAL LETTER.PDF](#)

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## PE1 Action: Partnerships with Other Entities

3 Points

**Program Summary:** The Town of Pittsford has collaborated with the Village of Pittsford, Town of Brighton, and Town of Irondequoit for implementation of a Community Choice Aggregation program. These municipalities have joined together seeking to bring our residents electricity from 100% renewable sources at a lower cost. Though this program has been initiated and out to bid twice, the municipalities have not received a conforming bid. Supervisor Smith expects a compliant bid in near future months. Read more here: <https://www.townofpittsford.org/community-choice-aggregation-information>.

PDF: [SIGNED CCA AGREEMENT.PDF](#)

PDF: [120518 CCA TOWN BOARD MINUTES.PDF](#)



PDF: [CCA LOCAL LAW.PDF](#)

### 3. Decrease energy use.

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#### PE3 Action: Government Building Energy Audits

10 Points

 Bronze Priority  Silver Priority

**Program Summary:** The attached Level-3 AHSRAE audit was performed by NYS Pollution Prevention Institute in 2020. This report covers two of the six Town owned and operated buildings: Town Hall and Highway Department. Other buildings include the Library, Parks Department, Sewer Department, and the Community Center. Per this action, "The percentage of buildings audited can be calculated based on either the simple percentage of buildings, or the percentage of square footage of the total building portfolio." This equates to approximately 33% of Town buildings, or by square footage, equates to 28%. The calculations for these percentages is attached.

PDF: [PITTSFORD BUILDINGS ENERGY ASSESSMENTS 20200210.PDF](#)

WORD: [PE 3 ENERGY AUDIT CALCULATIONS.DOCX](#)

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#### PE3 Action: Benchmarking - Municipal Buildings

2 Points

**Program Summary:** Attached is the NYSERDA Benchmarking Clean Energy Communities Benchmarking High Impact Action approval letter.

PDF: [NYSERDA BENCHMARKING APPROVAL.PDF](#)

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#### PE3 Action: LED Street Lights

8 Points

**Program Summary:** The Town of Pittsford has completed the NYSERDA High Impact Action for converting 106 out of 111 streetlights to LED Cobra Head fixtures.

PDF: [CEC HIA COBRA LIGHTS APPROVAL.PDF](#)

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#### PE3 Action: Energy Code Enforcement Training

5 Points

**Program Summary:** The Town of Pittsford Fire Marshal attended the Energy Code Enforcement Training, see attached notice of completion.

PDF: [ENERGY CODE TRAINING COMPLETION.PDF](#)

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#### 4. Shift to clean, renewable energy.

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##### PE4 Action: Solar Energy Installation

9 Points

**Program Summary:** The Town of Pittsford installed a total of 43 solar modules atop buildings located at King's Bend Park, 170 W Jefferson Rd, for a peak wattage of 15.48kW. These modules were installed by Solar Liberty Energy Systems Inc. in December of 2020. The Town has attached the contract specifying kilowattage and installer, as well as Facebook promotion and posted signage for the panels and images of the installation.

PDF: [PITTSFORD SOLAR CONTRACT 15.48KW.PDF](#)

IMAGE: [PROMOTION FOR KING'S BEND SOLAR ARRAY.JPG](#)

PDF: [KING'S BEND INSTALLATION.PDF](#)

PDF: [KINGS BEND SOLAR FLYER.PDF](#)

PDF: [KING'S BEND SIGNAGE.PDF](#)

PDF: [KING'S BEND INVOICE.PDF](#)

#### 5. Use climate-smart materials management.

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##### PE5 Action: Organic Waste Program for Government Buildings

2 Points

**Program Summary:** The Town of Pittsford hosts a composting program at the Spiegel Community Center. Food scraps are collected here, picked up by Impact Earth, and the compost is returned to the Town for use in the Community Garden at Thornell Farm Park. The Spiegel Center is 34,790 square feet of our government-owned and operated buildings, totaling 112,527 square feet. This equates to composting in 31% of Town buildings.

IMAGE: [COMPOSTING BIN.JPG](#)

IMAGE: [COMPOSTING SEMINAR.PNG](#)

IMAGE: [COMPOSTING.JPG](#)

IMAGE: [PROMOTIONAL SIGNAGE.JPG](#)

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##### PE5 Action: Residential Organic Waste Program

4 Points

**Program Summary:** The Town has a yard debris pick-up program extending from the end of March to mid-December for residents. During this time, our crews will pick up brush, loose branches, leaves, and yard debris. Contractors and homeowners may also drop off such materials at our Highway Department. Wood and leaf mulch generated by the Town's yard debris recycling program are available free of charge to residents who visit the East Street storage bins (enter at 34 East Street) located just before the gate to the Town Parks Department office building. For more information, please visit <https://www.townofpittsford.org/leaf-collection#yard>

IMAGE: [YARD DEBRIS CREW.JPG](#)

IMAGE: [YARD DEBRIS PICKUP.JPG](#)

## 6. Implement climate-smart land use.

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### PE6 Action: Comprehensive Plan with Sustainability Elements

12 Points

 Bronze Priority  Silver Priority

**Program Summary:** The Town adopted the Updated Comprehensive Plan on October 1, 2019, see minutes. This plan recommends many features to maintain a sustainable community and future for residents. The attached memo outlines specific areas in which sustainability elements are incorporated into the Comprehensive Plan. The full plan can be found here: [https://www.townofpittsford.org/comp\\_plan\\_info\\_page](https://www.townofpittsford.org/comp_plan_info_page).

PDF: [COMPREHENSIVE PLAN APPROVED MINUTES.PDF](#)

WORD: [COMPREHENSIVE PLAN SUSTAINABILITY ELEMENTS MEMO.DOCX](#)

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### PE6 Action: Smart Growth Policies

6 Points

**Program Summary:** The attached memo outlines how the Town implements smart growth policies with links to specific sections of our Town Code.

WORD: [SMART GROWTH POLICIES MEMO.DOCX](#)

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### PE6 Action: Unified Solar Permit

5 Points

**Program Summary:** We have attached the dated NYSERDA e-mail verification of approval for the Clean Energy Communities Unified Solar Permit High Impact Action, as well as the Town Board approval minutes for said action.

PDF: [NYSERDA UNIFIED SOLAR APPROVAL.PDF](#)

PDF: [UNIFIED SOLAR TOWN BOARD MINUTES.PDF](#)

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### PE6 Action: Policies for Local Food Systems

3 Points

**Program Summary:** The Town has developed regulations for Rural Farming and Farm Market Stands in our Pittsford Town Zoning Code adopted September 18, 2012. Further information can be seen in the attached memo.

PDF: [LOCAL FOOD SYSTEM POLICIES MEMO.PDF](#)

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## PE6 Action: Planning for Biking and Walking

3 Points

**Program Summary:** The Town has adopted an Active Transportation Plan, in December 2020, which incorporates a plan for biking and walking that covers the entire community: <https://www.townofpittsford.org/active-transportation-plan>. There are numerous sections that relate to biking and walking within the region, specifically pages 60-93, which discuss recommendations to implement for future projects.

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## PE6 Action: Infrastructure for Biking and Walking

5 Points

**Program Summary:** The Town has completed numerous projects to expand sidewalks and walking/biking paths throughout Pittsford. We have attached an example of a recently expanded sidewalk on East Avenue. The attached map lists three phases: Phase 1 and 2 are complete, while Phase 3 is planned for the future. When creating these paths and sidewalks, safety signage is implemented. Please see the attached signage plan and completed signage for the example of the East Avenue Sidewalk project.

IMAGE: [EAST AVENUE SIDEWALK RIBBON CUTTING.JPG](#)

IMAGE: [EAST AVENUE SIDEWALK SIGNAGE.JPG](#)

IMAGE: [EAST AVENUE SIDEWALK SIGNAGE PLAN.PNG](#)



PDF: [EAST AVENUE SIDEWALK PROPOSAL IN PHASES.PDF](#)

IMAGE: [EAST AVENUE SIDEWALK SIGNAGE 2.JPG](#)

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## PE6 Action: Alternative-fuel Infrastructure

8 Points

 Bronze Priority  Silver Priority

**Program Summary:** The Town owns and operates two EV charging stations: one at the Town Library and one at the Spiegel Community Center. Both EV chargers are classified as Level-2 stations and each have two charging ports per site. Both sites are available for public use 24 hours a day and 365 days a year. The attached documents and photos validate the installation of these stations and that both are currently active.

IMAGE: [EV STATION AT SPIEGEL COMMUNITY CENTER.JPG](#)

PDF: [ANNUAL SUBSCRIPTION VOUCHER.PDF](#)

PDF: [SPIEGEL EV CHARGER VOUCHER.PDF](#)

PDF: [LIBRARY EV CHARGER VOUCHER.PDF](#)

IMAGE: [EV STATION AT TOWN LIBRARY.JPG](#)

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## 8. Support a green innovation economy.

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### PE8 Action: Farmers' Markets

3 Points

**Program Summary:** The Town hosts the Pittsford Village Farmer's Market every year at the Town's Spiegel Community Center. We have attached promotional materials and photos from the event, as well as the permit issued by the Town. The Town also promotes the many other farmer's markets on our website <https://www.townofpittsford.org/stands-markets> and in our Town-wide newsletter, an example attached.

IMAGE: [VENDOR PHOTO FROM FARMER'S MARKET.JPG](#)

PDF: [PITTSFORD VILLAGE FARMER'S MARKET PERMIT APPLICATION.PDF](#)

IMAGE: [FARMERS' MARKET AT SPIEGEL COMMUNITY CENTER.JPG](#)

PDF: [JULY 8, 2021 PITTSFORD ENEWS.PDF](#)

## 9. Inform and inspire the public.

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### PE9 Action: Social Media

3 Points

**Program Summary:** The Town of Pittsford regularly updates the Town Facebook page, <https://www.facebook.com/pittsfordtown1789>. Please see the attached posts as examples for how the Town Facebook page encourages clean energy and sustainability.

PDF: [GREENPRINT FB POST.PDF](#)

PDF: [GROUNDWATER SAFETY FB POST.PDF](#)

PDF: [POLLINATOR GARDEN FB POST.PDF](#)

PDF: [COMMUNITY GARDEN FB POST.PDF](#)